



ONLINE REGISTRATION INSTRUCTIONS & LINK August 31, 2011



The Goulbourn Skating Club is now offering online registration for your convenience through Coast Registry. Before beginning to register your skater, we would ask that you please read the Program, Fees and Waiver notes listed below. To ensure successful completion of your registration it is important you be aware of these points.

PROGRAM NOTES:

- ❖ *Daytime CanSkate and the Evening CanSkate* registration has been separated for the purposes of our online registration process. Please make note of this and ensure you register for the correct sessions.
- ❖ For *Parent and Tot CanSkate* sessions, the attending parent will be required to register separately from their son/daughter. Please note this and ensure both skater and parent have registered accordingly.
- ❖ The *Special Olympics and Adult Skate* programs include special package options. These are viewable/selectable under the “Packages” tab during your registration process.
- ❖ Special Olympics Ontario requires our *Special Olympic* registrants to complete an additional registration form along with their online registration. [Click here](#) to print a copy of this form now. Please complete this form in full and return to the drop box of our GSC Club Office (located just outside of our club offices at the Goulbourn Recreation Complex **OR** by mail to the following address: P.O. Box 178, Stittsville, Ontario K2S 1A3.
- ❖ *Fall and Winter CanSkate* registration has been combined for the purposes of our online registration. Please note that there exists an option under the “Packages” tab to register for both at a reduced rate.

FEES AND WAIVERS

Certain fees and waivers are applied automatically during our online registration process. We acknowledge that there may be exceptions in the application of these fees and waivers and have provided you with instructions below on how to request exclusion:

- ❖ A *Photo Release Waiver* is automatically included in the waiver section of the online registration. In order to opt out of the Photo Release please [click here](#) to send an email to our administrative office.
- ❖ *Program Assistant Credits* will be refunded to those who qualify after the completion of their registration process. For further details, please [click here](#) to send a request to our administrative office.
- ❖ A *\$31.00 Skate Canada Fee* is applied to all Winter CanSkate and STARSkate registrations. If you have already paid this fee in the Fall registration please [click here](#) to send an email to our administrative office and a \$31.00 refund will be applied to your account.
- ❖ A *Fundraising Fee* of \$75.00 is automatically charged to every Winter CanSkate and STARSkate registration whereby each family will receive a box of Lamontagne Chocolates (worth \$75.00) to sell to friends and family. In selling the full box of chocolates each family will gain the \$75.00 fee they were originally charged. Chocolates will be distributed during the first week of the winter skating sessions. Please note the Goulbourn Skating Club receives funding in the amount of \$45.00 from each box of Lamontagne Chocolates sold.



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- ❖ If you wish to *opt out of the Lamontagne Chocolate Fundraising*, we do offer a buyout option, whereby you simply pay a \$45.00 fee in lieu of fundraising with a box of Lamontagne Chocolates. If you prefer to opt out of the fundraising please [click here](#) to send an email to our administrative office and a refund of \$30.00 will be applied to your account.

[click here](#) TO REGISTER ONLINE NOW!

Please note that online Registration will be unavailable on September 14th, 2011 and September 15th, 2011.